



How to Calculate Step and Column: BUSD

STEP	COLUMN
<p>Example:</p> <p>August 15-16: hired into BUSD with 8 years of comparable teaching experience</p> <p>15-16 = Step 9</p> <p>16-17 = Step 10</p> <p>17-18 = Step 11</p> <p>18-19 = Step 12</p> <p>19-20 = Step 13</p> <p><u>Calculating Step Placement:</u></p> <p>*Must work 75% of the <u>days</u> of the school year to advance to next Step</p> <p>*FTE doesn't matter</p> <p>*Teachers coming to BUSD with service in other districts: Work with all previous school employers counts as long as the "75% of the days of the year" rule is met and the employee had a credential</p> <p>*Maximum Initial Step placement is 15 in 2019-2020</p>	<p>*Based on semester units</p> <p>*1 quarter unit = 2/3 of 1 semester unit</p> <p>*9 quarter units = 6 semester units</p> <p>*To move over on the salary schedule, PRIOR course approval is REQUIRED</p> <p>*Prior course approval is required for ALL courses, including:</p> <ul style="list-style-type: none"> -- Special Ed Tiers 1 & 2 -- Master's degree courses -- Clearing your credential -- Teacher Induction -- Reading Recovery training -- CM Training -- FOSS Training <p>*All transcripts and Inservice Credits must be turned in by November 15th to move a column for the same year</p>